



May 15, 2020

Regulatory Policy Division  
Property & Casualty Filings Intake  
Texas Department of Insurance  
Mail Code 104-3B  
P.O. Box 149104  
Austin, Texas 78714-9104

Re: Amended TWIA Instructions and Guidelines Manual

Dear Property & Casualty Filings Intake:

In accordance with Title 28 Texas Administrative Code §5.4911(g), Texas Windstorm Insurance Association is submitting revisions to its Instructions & Guidelines Manual (“manual”). The manual has been revised to reflect current business processes and the implementation of organizational changes made pursuant to legislation passed during the 86th Texas legislative session.

Attached to this cover letter please find: (1) an explanatory memorandum identifying the sections of the previous manual that have changed, in accordance with Texas Administrative Code 5.9342(a)(2); (2) a redlined version of the previous manual; and (3) a clean copy of the revised manual.

Should you have questions or require anything further, please feel free to contact me at 737-800-9935.

Sincerely,

A handwritten signature in cursive script that reads 'Cindy Watkins'.

Cindy Watkins  
Manager, Legal & Compliance