



**Texas Department of Insurance**  
**Business Unit # 45400**  
**Purchase Order # 16-2023**  
**Purchase Order Change Notice (# 2)**

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **K** Date: **08/01/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt: **11/23/16**

**PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.**

**Vendor:** WEST PAYMENT CENTER - WEST GROUP  
 PO BOX 6292  
 CAROL STREAM IL 601976292  
 United States

**Ship To:** See Detail Below

**Vendor ID:** 1411426973 2

**Bill To:** Attn: Acctng - Mail Code 108-3A  
 P. O. Box 149104  
 Austin TX 78714-9104  
 United States

**Purchaser:** James Kellendorf  
**Phone:** 512/676-6149  
**Fax:** 512/463-6159  
**Email:** james.kellendorf@tdi.texas.gov

**Fax:**  
**Email:** Invoices@tdi.texas.gov

**PO Information:**

Invoicing: To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified. Attachment "A-1" Terms and Conditions become part of this Purchase Order.

\*\*\*\* Our accounting department is going paperless. Invoices may be emailed to invoices@tdi.texas.gov\*\*\*\*

Quantities are estimated: TDI does not guarantee to purchase any minimum or maximum quantity. TDI reserves the right to increase or decrease the quantity(ies) of the purchase order at the same original terms and conditions. The vendor will be notified in writing by purchase order change notice of any requirements for any increased or decreased quantity(ies).

Change orders will be allowed only if unforeseen conditions arise such as, but not limited to, increasing or decreasing quantities or if the department needs dictate changes. All changes shall be in the scope of original work. No verbal change orders will be permitted. All Purchase Order Change Notice (POCN) will be issued by TDI Purchasing Section.

Vendor: Thomsoneuters / West Group  
 Account # 1000058611  
 Vendor contact: Kelly Bridges, Account Executive | Thomson Reuters, 512-348-0870, kelly.bridges@thomsonreuters.com

\*\*\*\*\*"Direct Publication - Not available from any other source."\*\*\*\*\*

POCN #1 11./21/16 JK  
 Close line item number 1 per accounting 11/21/16

POCN #1 11/23/16 JK  
 Open line item number 1 per accounting 11/21/16

**Authorized Signature**  
*James Kellendorf, CTPM*  
**11/23/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	TIC 2016, TEXAS INSURANCE CODE, 2016 EDITION, PROVIEW eBOOK 5 COPIES FOR	715/46	5.0000	EA	765.00000 \$	3825.000 \$	08/10/2016
	CAROL NAME THOMAS MEEHAN MELISSA HAMILTON KEVIN BRADY LINDSAY GERLAND						
	Ship To:	2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						<b>Schedule Total</b>	<input type="text" value="\$3,825.00"/>
					ReqID: 0000016581		
	TIC 2016, TEXAS INSURANCE CODE, 2016 EDITION, PROVIEW eBOOK 5 COPIES FOR CAROL NAME THOMAS MEEHAN MELISSA HAMILTON KEVIN BRADY LINDSAY GERLAND						
						<b>Item Total for Line # 1</b>	<input type="text" value="\$3,825.00"/>

**Authorized Signature**

*James Kellogg, CTPM*

**11/23/2016**



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
2- 1	TIC 2016 - TEXAS INSURANCE CODE, 2016 EDITION, SOFTBOUND, 31 BOOKS	715/46	31.0000	EA	\$76.80	\$2,380.80	08/10/2016
	Ship To:	2F0032					
		7915 Cameron Road Austin TX 78754 United States					
						<b>Schedule Total</b>	<input type="text" value="\$2,380.80"/>
					ReqID: 0000016581		
	TIC 2016 - TEXAS INSURANCE CODE, 2016 EDITION, SOFTBOUND, 31 BOOKS					<b>Item Total for Line # 2</b>	<input type="text" value="\$2,380.80"/>
3- 1	TIC 2016 - Texas Insurance Code, 2016 edition (softbound) Vendor: West Publishing Corporation Section: Commissioner's Administration	715/46	1.0000	EA	\$76.80	\$76.80	08/12/2016
	Ship To:	2M0001					
		7551 Metro Center Drive, Suite 100 Austin TX 78744 United States					
						<b>Schedule Total</b>	<input type="text" value="\$76.80"/>
					ReqID: 0000016580		
						<b>Item Total for Line # 3</b>	<input type="text" value="\$76.80"/>
						<b>Total PO Amount</b>	<input type="text" value="\$6,282.60"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

**Authorized Signature**  
*James Kellogg, CTPM*  
**11/23/2016**



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The Purchase Order Terms and Conditions can be found at:

<http://www.tdi.texas.gov/general/aspurch.html>

**Authorized Signature**

*James Kellogg, CTPM*

**11/23/2016**