

SHERYL MUSGROVE

SHRM-SCP with 10+ years experience

Houston, TX 77042



I have over 20 years Human Resources experience with increasing responsibilities including full-cycle recruiting, training, onboarding, unemployment hearings, payroll, and various generalist duties.

Authorized to work in the US for any employer



WORK EXPERIENCE

CEO/Owner

Synergy HR,LLC - Houston, TX

Present

Human Resources Consulting- My company focus is on adult learning. I pioneered a 12 week management training program focused on small to mid sized businesses with employee count of under 200. This program allows independent business owners to gain the knowledge needed to be successful in today's challenging business world.

Elementary Teacher

Region 4 Districts - Houston, TX

October 2013 to July 2019

Manage classroom behavior, learning outcomes, and organizational strategies. I worked almost exclusively with special needs students the later part of my tenor. My classes consisted of resource education, life skills classes, and behavior challenged students.

Professional Counselor

State of Missouri & Independent Contractor - St. Louis, MO

May 2010 to December 2013

Managed patient records, intake evaluations, therapy, diagnostic impressions, and medication plan.

Student

Bachelors & Masters degree - Columbus, GA

January 2006 to May 2010

Full-Time student working various part time jobs and managing independent business until graduation.

Executive

Various Establishments

1988 to 2006

Twenty years of experience in Middle/Upper Management, small business owner, and as Assistant Director of a hospital department. I worked three years as the Director of Training & Recruiting/Human Resources Liaison for a contract healthcare company at Norton Healthcare in Louisville, KY including 12 locations. I also have 2 years as a Multi-Unit Manager in the Quick Service arena.



EDUCATION

Master's in Education/Counseling

Columbus State Unniversity - Columbus, GA
2015

Alternative Teaching Certification in Elementary Teaching

Houston, TX
2013

Bachelor's in Psychology

Columbia College - Columbia, MO
2008

Certificate in Business Management

University at Bradley Memorial - Cleveland, TN
1997



SKILLS

- Human Resources (10+ years)
- Adult Learning (10+ years)
- Organizational Management (10+ years)
- Educational Content Development (5 years)
- Business Systems (10+ years)
- benefits
- HR



CERTIFICATIONS AND LICENSES

Senior Human Resources Professional (SHRM-SCP) Certification

Arbitration Certificate

Mediation Certificate

EC-6 teaching certification

Special Education supplementary teaching certification



ASSESSMENTS

Logic & Critical Thinking — Expert

November 2019

Using logic to solve problems.

Full results: https://share.indeedassessments.com/share_to_profile/1e181eb4d02ef15c9d6cb438247cb413eed53dc074545cb7

Human Resources Skills: Compensation and Benefits — Highly Proficient

November 2019

Knowledge of compensation and benefits programs.

Full results: https://share.indeedassessments.com/share_to_profile/aea63534cf241a705ff8b8a60282fb7aeed53dc074545cb7

Human Resources Skills: Recruiting — Expert

November 2019

Managing the candidate sourcing and selection process.

Full results: https://share.indeedassessments.com/share_to_profile/c65aa29f648aeba7b565f1e92efaae50eed53dc074545cb7

Conscientiousness — Highly Proficient

November 2019

Tendency to be well-organized, rule-abiding, and hard-working.

Full results: https://share.indeedassessments.com/share_to_profile/25524f86b0fca9b66b7042d54b8e037aeed53dc074545cb7

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