

Alisha R. Darden

Attorney at Law

SUMMARY OF QUALIFICATIONS:

- A dynamic, versatile legal professional with experience in civil litigation and workers' compensation;
- Proficiency in negotiating legal transactions/settlements to ensure the organization's interests is represented;
- Effectively interacts with both internal and external contacts;
- Outstanding mediations skills;
- Ability to advise and make recommendations to clients based current statutes, rules and regulations; and
- Effective research and writing skills.

PROFESSIONAL EXPERIENCE:

Law Office of Alexander Hernandez

Of Counsel, 4/2020 - Present

- Develop and implement litigation, discovery, settlement and trial strategies;
- Represent clients in bench trials;
- Represent clients in mediations; and
- Conduct legal research, and draft pleadings, motions, summary judgments, appeals and orders.

Darden Law Firm

Sole Proprietor, 4/2004-12/2006; 11/2013 – Present

- Litigated state and federal cases, including complex civil litigation, that covered a broad range of legal issues, such as:

Family	Criminal
Worker's Comp	Probate
Employment Discrimination	Wills and Estates
Debtor and creditor claims	TROs

- Developed and implemented litigation, discovery, settlement and trial strategies;
- Handled all aspects of the practice both business and legal;
- Represented clients in jury trials and bench trials;
- Represented clients in court and in administrative appeals;
- Represented clients in mediations and arbitrations;
- Reviewed and analyzed evidence; and
- Conducted legal research, and drafted pleadings, motions, summary judgments, appeals and orders.

Clark Hill Strasburger

E-Discovery Attorney, 06/2019 – 09/2019

- Analyzed complex legal documents including emails, contracts, spreadsheets and other financial documents;
- Determined which issues applied to each document and coded the documents accordingly;
- Reviewed and determined if the document was responsive to the issues in the case and determined if any type of attorney-client privilege applied;
- Performed quality control on other reviewers work to ensure the client was receiving a top-quality product; and
- Platformed used, Exterro.

Small Business Administration

General Attorney, 11/2017 to 4/2019

- Maintained close relationship with borrowers who were victims of natural disasters and assisted them through the loan process to obtain federally funded residential and commercial loans.
- Rendered opinions on whether borrowers have met legal requirements to satisfy loan closing requirements.
- Drafted legal checklists & reviewed of loan closing documents and requirements necessary for potential borrowers to obtain and provide the agency in order to secure residential and commercial loans.
- Responsible for review of requested loan documentation once received from borrower and communicating directly with the borrower about pending loan and disbursements.
- Reviewed and conducted quality control actions on files to insure borrower not committing fraud.
- Managed loan closing files for over one thousand borrowers

Bailey & Galyen

Managing Attorney, 4/2013-1/2013

- Represented Claimants in workers' compensation claims at the administrative level;
- Developed and implemented litigation, discovery, settlement and hearing strategies;
- Conveyed legal and claims goals to attorneys, support staff, and clients;
- Wrote administrative appeals and response to appeals;
- Conducted in-take interviews of prospective clients;
- Trained and supervised associates, providing mentorship and guidance on hearing strategies;
- Trained and supervised support staff of seven persons; and
- Hired key personnel.

Darden Law Firm

Solo-Practitioner, 3/2013-4/2013

- Represented and advised insurance carriers, government entities and third-party administrators in worker's compensation claims;

- Developed and implemented litigation, discovery, settlement and hearing strategies;
- Developed client relationships and marketed firm's services;
- Prepared written communications to adjusters; and
- Investigated claims; analyzed and compiled evidence; and conducted discovery.

Harris & Harris

Attorney, 10/2011 – 3/2013

- Represented and advised insurance carriers, government entities and third-party administrators in worker's compensation claims;
- Developed and implemented litigation, discovery, settlement and hearing strategies;
- Developed client relationships and marketed firm's services;
- Presented continuing education materials to adjusters;
- Wrote administrative appeals and response to appeals;
- Prepared written communications to adjusters; and
- Investigated claims; analyzed and compiled evidence; and conducted discovery.

Texas Department of Insurance

Administrative Law Judge, 12/2006-10/2011

- Conducted contested case hearings by swearing witnesses, allowing cross-examining of witnesses, and accepting documentary evidence;
- Ruled on pre-hearing motions;
- judged the relevance and materiality of the evidence offered;
- Made findings of facts and conclusions of law and wrote decisions and orders.

Mississippi Court of Appeals

Law Clerk, 2/1999-6/2000

- Prepared Judge for oral arguments by reading records and briefs;
- Analyzed evidence, ascertained the facts and researching applicable law;
- Drafted opinions; and
- Regularly discussed issues with Judge and co-clerk.

EDUCATION:

Texas Wesleyan University School of Law, Ft. Worth, Texas

- Juris Doctorate
- Mediation Certificate, 1996; Certified Mediator
- Member, Moot Court Honor Association and participated in Moot Court Competitions
- Dallas Association of Black Women Attorneys Academic Scholar (1997)

University of Dallas, Irving, Texas

Bachelor of Arts, Psychology

BAR ADMISSION:

State Bar of Texas, November 1998

Admitted to Practice in the Texas Northern District