FIRE STANDARDS COMPLIANT CIGARETTE COMPLAINT FORM

Upon receipt, the SFMO will give this complaint a case number and assign it to an investigator. The investigator may contact you to obtain additional information. This form may be mailed, faxed or e-mailed to the State Fire Marshal's Office.

You may request a copy of the investigation report under the Open Records Act after the investigation has been completed. A written request is necessary and may be submitted by mail, fax, e-mail or in person to the attention of the "Open Records Request".

PLEASE PRINT OR TYPE

YOUR INFORMATION				
Your name	Phone number for contact		Employer (Optional)	
Address (street address, city, state, zip code)				Date of Alleged Violation
ALLEGED VIOLATOR				
Retailer/Wholesaler/Distributor/Manufacturer Name		Retailer/Wholesaler/Distributor/Manufacturer Address		
Individual Involved in Alleged Violation(optional)		Telephone Number (if known)		
DESCRIPTION OF THE COMPLAINT (Please include as much information about the noncompliant cigarettes as possible. At a minimum your complaint should include the brand name and style of the cigarettes. The tax stamp number and any additional identifying information would be helpful. Example: I saw non fire standard compliant cigarettes for sale at the above location on the above date. I believe they were noncompliant because Attach additional sheets if necessary)				
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By submitting this form to the State Fire Marshal's Office, I am stating that the information herein is true and correct to the best of my knowledge.

NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES

With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you have a right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the Texas Government Code, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Agency Counsel Section of TDI's General Counsel Division at (512) 676-6551 or visit the Corrections Procedure section of TDI's website at www.tdi.texas.gov.