

Data Entry Tool Fix – Full Control on Folders

Changing the NFIRS Software Read Only Permissions to Full Control

- Click on Start (Windows 7) **OR** Right Click on the Start Screen and then click on the ALL APPS button (Windows 8 or 10)
- Click on Computer (Win 7 and Windows Vista) **OR** File Explorer (Win 8 or 10)
- Double Click on your C Drive (C:)
- Double Click on Program Files(x86) for Windows 7/8/10 **OR** Program Files For Windows Vista.

NFIRSV59X

- Right Click on NFIRSV59X and select the properties option.
- Click on the tab labeled Security.
- Find the line that says “Users (Your Computer Name\Users)” under the “Group or user names” area and click on it to highlight it.
- Click on edit button.
- On this “permissions screen” find the line that says “Users (Your Computer Name\Users)” under the “Group or user names” area and click on it to highlight it. (Please note though the step is similar to the one before, it is a different screen.)
- On the permissions area make sure Full Control is checked under the allow column.
- Click on apply and make sure the information is saved.
- Click ok and exit the pop up screens. This takes you back to the main list of folders in the Program Files directory.
- Now Double Click on NFIRSV59X

CACHE folder

- Right click on the CACHE folder and select the properties option.
- Click on the tab labeled Security.
- Find the line that says “Users (Your Computer Name\Users)” under the “Group or user names” area and click on it to highlight it.
- Click on edit button.
- On this “permissions screen” find the line that says “Users (Your Computer Name\Users)” under the “Group or user names” area and click on it to highlight it. (Please note though the step is similar to the one before, it is a different screen)
- On the permissions area make sure Full Control is checked under the allow column.
- Click on apply and make sure the information is saved.
- Click ok and exit the pop up screens. This takes you back to the main list of folders in the NFIRSV59X directory.

LOGS folder

- Follow the same steps for the Logs folder that you did for the CACHE folder.

Close all of the open windows.

Start the NFIRS Software.