

No. \_\_\_\_\_

**Official Order  
of the  
Texas Commissioner of Insurance**

**Date:** \_\_\_\_\_

**Subject Considered:**

Jermaine Garrett  
9919 Homeplace Dr.  
Dallas, Texas 75217

Default Order  
SOAH Docket No. 454-23-02851  
TDI Enforcement File No. 28575

**General remarks and official action taken:**

The subject of this default order is whether an adjuster all lines license should be issued to Jermaine Garrett (Respondent). Respondent did not respond to a Notice of Hearing filed by the Texas Department of Insurance. This order denies Respondent's license application.

The following findings of fact and conclusions of law are adopted:

**Findings of Fact**

Failure to Respond to Notice of Hearing

1. On October 19, 2022, the department filed a Notice of Hearing, attached as Exhibit A, and an Original Petition, attached as Exhibit B, with the State Office of Administrative Hearings.
2. The department's factual allegations set out in the attached Notice of Hearing and Original Petition are incorporated in this order as findings of fact.
3. The department sent the Notice of Hearing and Original Petition to Respondent's last known address provided in writing to the department, 9919 Homeplace Dr.,

Dallas, Texas 75217. The Notice of Hearing and Original Petition were also sent by electronic mail.

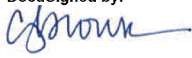
4. Respondent failed to file a written response to the Notice of Hearing within 20 days of the date the Notice of Hearing and Original Petition were mailed.

### **Conclusions of Law**

1. The commissioner has jurisdiction under Texas law, including TEX. INS. CODE §§ 82.051-82.055, 4001.002, 4005.101, 4005.102, 4101.051, 4101.053, and 4101.201; TEX. OCC. CODE §§ 53.021-53.023; 28 TEX. ADMIN. CODE § 1.502; and TEX. GOV'T CODE §§ 2001.051-2001.178.
2. The commissioner has authority to dispose of this case informally under TEX. GOV'T CODE § 2001.056; TEX. INS. CODE § 82.055; and 28 TEX. ADMIN. CODE §§ 1.47, 1.88, and 1.89.
3. The department provided proper notice of the hearing under TEX. GOV'T CODE §§ 2001.051, 2001.052, and 2001.054, and 28 TEX. ADMIN. CODE §§ 1.28, 1.88, 1.89, and 19.906.
4. Based on Respondent's failure to file a written response to the Notice of Hearing the department is entitled to disposition by default under 28 TEX. ADMIN. CODE §§ 1.88 and 1.89.
5. The department's factual and legal allegations set out in the attached Notice of Hearing and Original Petition are incorporated in this order and deemed admitted as true under 28 TEX. ADMIN. CODE § 1.89.

### Order

It is ordered that Jermaine Garrett's application is denied. A copy of this order will be provided to law enforcement or other appropriate administrative agencies for further investigation as may be warranted.

DocuSigned by:  
  
FC5D7EDDFFBB4F8... \_\_\_\_\_  
Cassie Brown  
Commissioner of Insurance

Prepared and reviewed by:



\_\_\_\_\_  
Sarah White, Staff Attorney  
Enforcement

### Affidavit

**STATE OF TEXAS**           §  
  §  
**COUNTY OF TRAVIS**       §


Before me, the undersigned authority, personally appeared David Moreno, who, being by me duly sworn, deposed as follows:

"My name is David Moreno and I am employed by the Texas Department of Insurance. I am of sound mind, capable of making this affidavit, and have personal knowledge of these facts which are true and correct.

I have reviewed TDI's records concerning Jermaine Garrett. I have confirmed that:

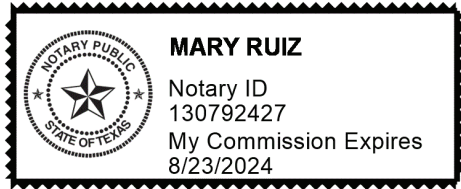
- a. The last mailing address provided to the department in writing by Jermaine Garrett is 9919 Homeplace Dr., Dallas, Texas 75217.
- b. The file maintained by Enforcement contains a Notice of Hearing dated October 19, 2022, and Original Petition dated October 11, 2022, which were filed with the State Office of Administrative Hearings.
- c. On October 19, 2022, the Notice of Hearing and Original Petition addressed to Jermaine Garrett were mailed first-class and certified, return receipt requested, to his last known address and electronically.

Copies of the first-class mail log and certified mail log maintained by Enforcement are attached as Exhibit C and Exhibit D, respectively."

DocuSigned by:  
  
5055E04D04E2422...  
Affiant

SWORN TO AND SUBSCRIBED before me by means of an interactive two-way audio and video communication on 12/2/2022. This notarial act was an online notarization.

### Notary Seal



### Digital Certificate

DocuSigned by:  
*Mary Ruiz*  
795DC4D59167489...  
Notary Public State of Texas

FILED  
454-23-02851  
10/19/2022 1:32 PM  
STATE OFFICE OF  
ADMINISTRATIVE HEARINGS  
April Bermea , CLERK

ACCEPTED  
454-23-02851  
10/19/2022 2:20:36 pm  
STATE OFFICE OF  
ADMINISTRATIVE HEARINGS  
April Bermea , CLERK

**SOAH DOCKET NO. 454-23-02851  
TDI ENFORCEMENT FILE NO. 28575**

**TEXAS DEPARTMENT OF INSURANCE,**

**BEFORE THE STATE OFFICE**

**Petitioner**

**v.**

**OF**

**JERMAINE GARRETT,**

**ADMINISTRATIVE HEARINGS**

**Respondent**

**NOTICE OF HEARING**

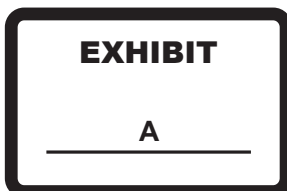
The Texas Department of Insurance seeks to deny your license application. This Notice of Hearing and the Original Petition, which is attached and incorporated for all purposes, states the allegations against you and the relief sought by the Department.

A public hearing will be held before an Administrative Law Judge on **Tuesday, January 31, 2023, at 9:30 a.m.** The hearing will take place via videoconference using a videoconference platform controlled by the State Office of Administrative Hearings, unless otherwise ordered to proceed in another manner by the Administrative Law Judge.

The hearing shall be conducted under TEX. GOV'T CODE, ch. 2001 and 1 TEX. ADMIN. CODE, ch. 155. Unless otherwise directed by the Administrative Law Judge, the hearing shall continue from day to day in the offices of the State Office of Administrative Hearings until concluded. You have the right to appear at this hearing and to be represented by an attorney.

**Parties that are not represented by an attorney may obtain information regarding contested case hearings on the public website of the State Office of Administrative Hearings at [www.soah.texas.gov](http://www.soah.texas.gov), or in printed format upon request to SOAH.**

**YOU MUST FILE A WRITTEN RESPONSE TO THE NOTICE OF HEARING WITH THE STATE OFFICE OF ADMINISTRATIVE HEARINGS WITHIN 20 DAYS OF THE DATE THE NOTICE OF HEARING WAS MAILED. FAILURE TO FILE A WRITTEN RESPONSE BY THIS DEADLINE SHALL ENTITLE TDI TO SEEK DISPOSITION BY DEFAULT UNDER 1 TEX. ADMIN. CODE § 155.501 AND 28 TEX. ADMIN. CODE §§ 1.88 AND 1.89.**



**IF YOU FAIL TO FILE A WRITTEN RESPONSE, THE SCHEDULED HEARING CAN BE CANCELED AND WITHOUT FURTHER NOTICE TO YOU THE COMMISSIONER OF INSURANCE CAN ISSUE AN ORDER IN WHICH THE ALLEGATIONS IN THE NOTICE OF HEARING ARE DEEMED ADMITTED AS TRUE AND THE RELIEF SOUGHT IN THE NOTICE OF HEARING, INCLUDING DENIAL OF YOUR LICENSE APPLICATION, IS GRANTED BY DEFAULT.**

**IF YOU FILE A WRITTEN RESPONSE BUT THEN FAIL TO APPEAR ON THE DAY AND TIME SET FOR HEARING, WITHOUT FURTHER NOTICE TO YOU, THE COMMISSIONER OF INSURANCE CAN ISSUE AN ORDER IN WHICH THE ALLEGATIONS IN THE NOTICE OF HEARING ARE DEEMED ADMITTED AS TRUE AND THE RELIEF SOUGHT IN THE NOTICE OF HEARING, INCLUDING DENIAL OF YOUR LICENSE APPLICATION, IS GRANTED BY DEFAULT.**

In accord with 28 TEX. ADMIN. CODE § 1.90(e) and 1 TEX. ADMIN. CODE §§ 155.101 and 155.103, you should send copies of your written response to:

- (1) *(by mail, fax, or electronically)*  
Docketing Division  
State Office of Administrative Hearings  
300 West 15th Street, Room 504  
P.O. Box 13025  
Austin, Texas 78711-3025  
(512) 322-2061 (Fax);  
[www.soah.texas.gov](http://www.soah.texas.gov)
  
- (2) *(by mail, fax, or email)*  
Chief Clerk  
Texas Department of Insurance  
P.O. Box 12030, MC GC-CCO  
Austin, Texas 78711-2030  
(512) 490-1064 (Fax)  
[chiefclerk@tdi.texas.gov](mailto:chiefclerk@tdi.texas.gov); and
  
- (3) *(by mail, fax, or email)*  
Sarah White, Staff Attorney  
Texas Department of Insurance  
Enforcement, MC ENF

P.O. Box 12030  
Austin, Texas 78711-2030  
(512) 490-1020 (Fax)  
Sarah.White@tdi.texas.gov

### **Receiving Documents Electronically and Filing Documents with SOAH**

The State Office of Administrative Hearings (SOAH) offers you the ability to electronically receive orders and other documents issued by SOAH by email instead of by mail. If you want to receive SOAH-issued documents by email, follow the instructions on SOAH's website: [www.soah.texas.gov](http://www.soah.texas.gov).

A request to receive SOAH-issued documents by email does not change the procedures you must follow to file documents or exhibits with SOAH. Instructions on how to file documents and exhibits are on SOAH's website. SOAH's website also includes guidance for representing yourself.

### **Important Security Notice** (for In-Person Hearings ONLY)

**ALL VISITORS TO THE WILLIAM P. CLEMENTS BUILDING WITHOUT AN AGENCY OR DPS ISSUED ID CARD MUST PROVIDE THE BUILDING SECURITY OFFICER WITH THE STATE OFFICE OF ADMINISTRATIVE HEARINGS DOCKET NUMBER AND RECEIVE A VISITOR'S PASS IN ORDER TO BE ALLOWED ACCESS TO THE HEARING ROOM. INDIVIDUALS SHOULD ALLOW ADDITIONAL TIME TO GO THROUGH THE SECURITY PROCESS.**



If you have any questions, please contact me at the address or telephone number shown below.

Respectfully Submitted,



---

Sarah White  
State Bar No. 24064622  
Texas Department of Insurance  
Enforcement, MC ENF  
P.O. Box 12030  
Austin, Texas 78711-2030  
(512) 676-6354 (Direct)  
(512) 490-1020 (Fax)  
Sarah.white@tdi.texas.gov

ATTORNEY FOR THE PETITIONER  
TEXAS DEPARTMENT OF INSURANCE

Enclosure: Original Petition

cc: Leah Gillum, Deputy Commissioner, Fraud and Enforcement Division, MC ENF  
Rachel Cloyd, Litigation Director, Enforcement, MC ENF  
Administrative Review, MC CO-AAL

### **CERTIFICATE OF SERVICE**

I, Sarah White, certify that a true and correct copy of the *Notice of Hearing and the Original Petition* were sent by regular, first-class mail, by certified mail, return receipt requested and via email, on this 19th day of October, 2022 to:

Jermaine Garrett  
9919 Homeplace Dr.  
Dallas, Texas 75217  
*Respondent Pro Se*

*Via CM/RRR No.:* 9214 8901 9403 8393 2712 49  
*Via First Class Mail*  
*Via Email:* keonkeon80@gmail.com

A handwritten signature in black ink that reads "Sarah White". The signature is written in a cursive, flowing style.

---

Sarah White

SOAH DOCKET No. 454-23-02851

**SOAH DOCKET NO. 454-\_\_\_\_\_**  
**TDI ENFORCEMENT FILE NO. 28575**

**TEXAS DEPARTMENT OF INSURANCE,**

**BEFORE THE STATE OFFICE**

**Petitioner**

ACCEPTED  
454-23-02851  
10/11/2022 4:02:42 pm  
STATE OFFICE OF  
ADMINISTRATIVE HEARINGS  
Carol Hale, CLERK

**v.**

**OF**

**JERMAINE GARRETT,**

**ADMINISTRATIVE HEARINGS**

**Respondent**

**ORIGINAL PETITION**

The Texas Department of Insurance (TDI) seeks to deny Jermaine Garrett's license application. In support of this petition, the department makes the following allegations upon information and belief:

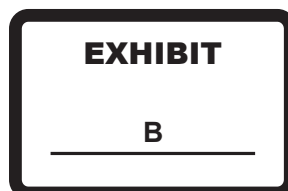
**Jurisdiction**

The Commissioner of Insurance has jurisdiction over this matter under TEX. INS. CODE §§ 82.051-82.055, 4001.002, 4005.101, 4005.102, 4101.051, 4101.053, and 4101.201; 28 TEX. ADMIN. CODE § 1.502; TEX. OCC. CODE §§ 53.021-53.023; and TEX. GOV'T CODE §§ 2001.051-2001.178.

**Factual Allegations**

License Application

1. On April 29, 2021, Jermaine Garrett (Garrett) applied to TDI for an adjuster all lines license.
2. On July 7, 2021, TDI proposed to deny Garrett's application based on his criminal history and failure to disclose. Due to a mail delivery error, Garrett did not receive TDI's letter.
3. After later learning about the denial, Garrett requested a hearing, and on October 25, 2021, TDI acknowledged Garrett's written request for a hearing to appeal TDI's decision.



### Criminal History

4. In his license application, Garrett failed to disclose the following criminal history.
5. On December 3, 1999, Garrett was convicted of three felony counts of Financial Transaction Card Fraud and one felony count of Criminal Attempt-Financial Transaction Card Fraud in cause no. 99-RCCR-310, in the Superior Court of Richmond County, Georgia. The court sentenced Garrett to two years probation for two counts of Financial Transaction Card Fraud and one year probation for one count of Criminal Attempt-Financial Transaction Card Fraud. The court further ordered that it be served consecutively and ordered Garrett to pay fines and restitution.
6. On September 25, 2007, Garrett was convicted of the misdemeanor offense of Obstruction of a Law Enforcement Officer in cause no. 2006RCCR01575, in the Superior Court of Richmond County, Georgia. The court sentenced Garrett to 12 months confinement, probated and ordered him to pay fines.
7. On April 13, 2010, Garrett was convicted of the misdemeanor offense of Theft by Taking in cause no. 2010RCMC05788, in the State Court of Richmond County, Georgia. The court sentenced Garrett to 12 months confinement, probated and ordered him to pay restitution.
8. On April 16, 2010, Garrett was convicted of the felony offense of Forgery in the First Degree in cause no. 2009RCCR00258, in the Superior Court of Richmond County, Georgia. The court sentenced Garrett to three years confinement, probated, and ordered him to pay restitution and fines.

### **Legal Allegations**

1. Garrett has committed an act for which a license may be denied pursuant to TEX. INS. CODE §§ 4005.101 and 4005.102 because he:
  - a. intentionally made a material misstatement in his license application, as contemplated by TEX. INS. CODE § 4005.101(b)(2);
  - b. attempted to obtain a license by fraud or misrepresentation, as contemplated by TEX. INS. CODE § 4005.101(b)(3);

- c. engaged in fraudulent or dishonest acts or practices, as contemplated by TEX. INS. CODE § 4005.101(b)(5); and
  - d. has been convicted of a felony, as contemplated by TEX. INS. CODE § 4005.101(b)(8).
2. Garrett committed felony and misdemeanor offenses and has engaged in fraudulent or dishonest activity that directly relates to the duties and responsibilities of the licensed occupation, as contemplated in 28 TEX. ADMIN. CODE §§ 1.502(d) and (f) and TEX. OCC. CODE §§ 53.021-53.023.
3. Garrett committed an offense that TDI considers to be of such serious nature that it is of prime importance in determining fitness for licensure or authorization, as contemplated by 28 TEX. INS. CODE § 1.502(e).
4. Garrett committed offenses for which fraud, dishonesty, or deceit is an essential element as contemplated by 28 TEX. INS. CODE § 1.502(e)(1).
5. Garrett committed a felony involving moral turpitude or breach of fiduciary duty, as contemplated by 28 TEX. ADMIN. CODE § 1.502(e)(3).
6. Garrett committed an offense with the essential elements of a theft offense, as contemplated by 28 TEX. ADMIN. CODE § 1.502(e)(4)(F).
7. Pursuant to TEX. OCC. CODE § 53.021(a)(1), the commissioner may deny Garrett's application because he has been convicted of an offense that directly relates to the duties and responsibilities of the licensed occupation.
8. TDI guidelines, 28 TEX. ADMIN. CODE § 1.502(c)-(e), emphasize that TDI:
  - a. considers it very important that applicants be honest, trustworthy, and reliable;
  - b. may refuse to issue an original license if TDI determines that the applicant has committed a felony or misdemeanor, or has engaged in fraudulent or dishonest activity that directly relates to the duties and responsibilities of the licensed occupation;

- c. considers any offense for which fraud, dishonesty, or deceit is an essential element to be of such a serious nature that it is of prime importance when determining fitness for licensure, pursuant to 28 TEX. ADMIN. CODE § 1.502(e)(1);
  - d. considers any felony involving moral turpitude or breach of fiduciary duty to be of such a serious nature that it is of prime importance when determining fitness for licensure, pursuant to 28 TEX. ADMIN. CODE § 1.502(e)(3); and
  - e. considers any theft offense to be of such a serious nature that it is of prime importance when determining fitness for licensure, pursuant to 28 TEX. ADMIN. CODE § 1.502(e)(4)(F).
9. Garrett has been convicted of a felony involving dishonesty or breach of trust as specified in 18 U.S.C. §1033 and requiring written consent from the commissioner of insurance to engage or participate in the business of insurance.

### **Relief Sought**

If one or more of the above allegations is found to be true, the department asks the Administrative Law Judge to enter a Proposal for Decision recommending that the Commissioner of Insurance issue an order:

1. denying Jermaine Garrett's license application;
2. denying consent to allow Jermaine Garrett to engage or participate in the business of insurance under 18 U.S.C. § 1033; and
3. imposing any other just and appropriate relief to which the department may be entitled to by law, including any combination of the above actions.

Respectfully Submitted,

A handwritten signature in black ink that reads "Sarah White". The signature is written in a cursive, flowing style.

---

Sarah White  
State Bar No. 24064622  
Texas Department of Insurance  
Enforcement, MC ENF  
P.O. Box 12030  
Austin, Texas 78711-2030  
(512) 676-6354(Direct)  
(512) 490-1020 (Fax)  
Sarah.white@tdi.texas.gov

ATTORNEY FOR THE PETITIONER  
TEXAS DEPARTMENT OF INSURANCE

### Automated Certificate of eService

This automated certificate of service was created by the eFiling system. The filer served this document via email generated by the eFiling system on the date and to the persons listed below. The rules governing certificates of service have not changed. Filers must still provide a certificate of service that complies with all applicable rules.

Mary Ruiz on behalf of Sarah White

Bar No. 24064622

Enforcementgeneral@tdi.texas.gov

Envelope ID: 69113311

Status as of 10/11/2022 4:17 PM CST

Associated Case Party: Chief Clerk

Name	BarNumber	Email	TimestampSubmitted	Status
Chief Clerk		ChiefClerk@tdi.texas.gov	10/11/2022 3:27:44 PM	SENT



### Automated Certificate of eService

This automated certificate of service was created by the eFiling system. The filer served this document via email generated by the eFiling system on the date and to the persons listed below. The rules governing certificates of service have not changed. Filers must still provide a certificate of service that complies with all applicable rules.

Mary Ruiz on behalf of Sarah White

Bar No. 24064622

Enforcementgeneral@tdi.texas.gov

Envelope ID: 69113311

Status as of 10/11/2022 4:17 PM CST

Associated Case Party: Texas Department of Insurance

Name	BarNumber	Email	TimestampSubmitted	Status
Sarah White		Sarah.White@tdi.texas.gov	10/11/2022 3:27:44 PM	SENT
Rachel Cloyd		Rachel.Cloyd@tdi.texas.gov	10/11/2022 3:27:44 PM	SENT
Texas Department of Insurance		Enforcementgeneral@tdi.texas.gov	10/11/2022 3:27:44 PM	SENT

### Automated Certificate of eService

This automated certificate of service was created by the eFiling system. The filer served this document via email generated by the eFiling system on the date and to the persons listed below. The rules governing certificates of service have not changed. Filers must still provide a certificate of service that complies with all applicable rules.

Mary Ruiz on behalf of Sarah White

Bar No. 24064622

Enforcementgeneral@tdi.texas.gov

Envelope ID: 69113311

Status as of 10/11/2022 4:17 PM CST

Associated Case Party: Jermaine Garrett

Name	BarNumber	Email	TimestampSubmitted	Status
Jermaine Garrett		Keonkeon80@gmail.com	10/11/2022 3:27:44 PM	SENT

### Automated Certificate of eService

This automated certificate of service was created by the eFiling system. The filer served this document via email generated by the eFiling system on the date and to the persons listed below. The rules governing certificates of service have not changed. Filers must still provide a certificate of service that complies with all applicable rules.

Mary Ruiz on behalf of Sarah White  
Bar No. 24064622  
Enforcementgeneral@tdi.texas.gov  
Envelope ID: 69372867  
Status as of 10/19/2022 2:22 PM CST

Associated Case Party: Texas Department of Insurance

Name	BarNumber	Email	TimestampSubmitted	Status
Rachel Cloyd		Rachel.Cloyd@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT
Sarah White		Sarah.White@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT
Texas Department of Insurance		Enforcementgeneral@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT
Leah Gillum		Leah.Gillum@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT
Catarina Tapia		Catarina.Tapia@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT

Associated Case Party: Chief Clerk

Name	BarNumber	Email	TimestampSubmitted	Status
Chief Clerk		ChiefClerk@tdi.texas.gov	10/19/2022 1:32:01 PM	SENT

Associated Case Party: Jermaine Garrett

Name	BarNumber	Email	TimestampSubmitted	Status
Jermaine Garrett		Keonkeon80@gmail.com	10/19/2022 1:32:01 PM	SENT

Firm Mailing Book For Accountable Mail

Name and Address of Sender  
 Texas Dept of Insurance  
 Mail Code ENF  
 1601 Congress Avenue, Suite 6.900  
 Austin TX 78711  
**Mary Ruiz**  
 October 19, 2022

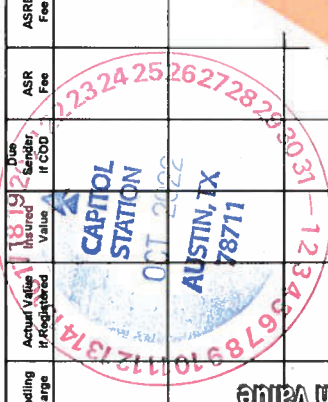
- Check type of mail or service
- Adult Signature Required
  - Adult Signature Restricted Delivery
  - Certified Mail
  - Certified Mail Restricted Delivery
  - Collect on Delivery (COD)
  - Insured Mail
  - Priority Mail
  - Priority Mail Express
  - Registered Mail
  - Return Receipt for Merchandise
  - Signature Confirmation
  - Signature Confirmation Restricted Delivery

Affix Stamp Here  
 (if issued as an international certificate of  
 mailing or for additional copies of this  
 receipt). Postmark with  
 Date of Receipt

USPS Tracking/Article Number  
 WHITE/28575

Address (Name, Street, City, State, & Zip Code)  
**JERMAINE GARRETT**  
**9919 HOMEPLACE DR.**  
**DALLAS, TEXAS 75217**

Actual Value Registered	Handling Charge	(Extra Services) Fee	ASR Fee	ASRD Fee	RD Fee	RR Fee	SC Fee	SCRD Fee	SH Fee
13741	1819	10/19/2022							
13741	1819	10/19/2022							



US POSTAGE \$001.75  
 10/19/2022  
 ZIP 78701  
 041M12252405

Handling Charge for Registered and over \$50,000 in value  
 OFFICIAL BUSINESS  
 STATE OF TEXAS  
 PENALTY FOR PRIVATE USE  
 Adult Signature  
 Restricted Delivery  
 Return Receipt  
 Signature Confirmation  
 Signature Confirmation Restricted Delivery  
 Special Handling

**RECEIVED**  
 OCT 20 2022  
 TDI - ENFORCEMENT

Privacy Note: For more information on USPS privacy policies, visit usps.com/privacy policy.

**EXHIBIT**  
C



# Shipment Confirmation Acceptance Notice

## A. Mailer Action

**Note to Mailer:** The labels and volume associated to this form online, **must** match the labeled packages being presented to the USPS® employee with this form.

Shipment Date: 10/19/2022

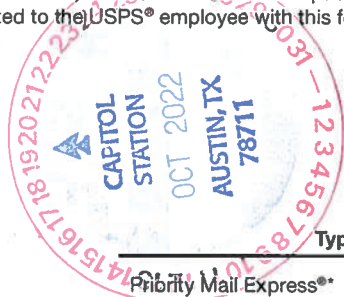
Shipped From:

Name: MC ENF M RUIZ

Address: 1601 CONGRESS AVENUE SUITE 6 900

City: AUSTIN

State: TX ZIP+4® 78711



Type of Mail	Volume
Priority Mail Express®	
Priority Mail®	0
First-Class Package Service®	
Returns	
International*	
Other	1
Total	1

\*Start time for products with service guarantees will begin when mail arrives at the local Post Office™ and items receive individual processing and acceptance scans.

## B. USPS Action

Note to RSS Clerk:

1. Home screen > Mailing/Shipping > More
2. Select Shipment Confirm
3. Scan or enter the barcode/label number from PS Form 5630
4. Confirm the volume count message by selecting Yes or No
5. Select Pay and End Visit to complete transaction

USPS EMPLOYEE: Please scan upon pickup or receipt of mail.  
Leave form with customer or in customer's mail receptacle.

USPS SCAN AT ACCEPTANCE



9275 0901 1935 6200 0040 0515 73

WHITE/28575



EXHIBIT

D



Firm Mailing Book For Accountable Mail

Name and Address of Sender

MC ENF M RUIZ
TEXAS DEPARTMENT OF INSURANCE
1601 CONGRESS AVENUE, SUITE 6.900
AUSTIN TX 78711

Affix Stamp Here
(for additional copies of this receipt).
Postmark with Date of Receipt.

- Check type of mail or service
Adult Signature Required
Adult Signature Restricted Delivery
Certified Mail
Certified Mail Restricted Delivery
Collect on Delivery (COD)
Insured Mail
Priority Mail
Priority Mail Express
Registered Mail
Return Receipt for Merchandise
Signature Confirmation Restricted Delivery

USPS Tracking/Article Number

1. 9214 8901 9403 8393 2712 49
WHITE/28575

Addressee (Name, Street, City, State, & ZIP Code™)

JERMAINE GARRETT
9919 HOMEPLACE DR.
DALLAS, TEXAS 75217

Table with columns: Postage, (Extra Service) Fee, Handling Charge, Actual Value if Registered, Insured Value, Due Sender if COD, ASR Fee, ASRD Fee, RD Fee, RR Fee, SC Fee, SCRD Fee, SH Fee

RECEIVED
OCT 20 2022
TDI - ENFORCEMENT

Total Number of Pieces Listed by Sender: 1
Total Number of Pieces Received at Post Office

Postmaster, Per (Name of receiving employee)