Texas Department of Insurance
Windstorm Inspections Program/Engineering Services Program Newsletter

Interested in Windstorm System Training?

Attend a webinar that covers common process on:

- Tuesday, March 29, 9 AM
- Thursday, April 21, 2 PM

To register, email us at engineering@tdi.texas.gov.

Recent Staff Changes

- Eric Reddoch is the manager of the Windstorm Inspections Program (Field Offices).
- Delores Anguiano is the Team Lead of the Windstorm Intake Unit (in Austin).
- The Windstorm Intake Unit is now part of the Loss Control Program. Lauren Judge is the Loss Control Team Lead.

Determining a Physical Address

It is important that all WPI-1s and WPI-2s list the structure's physical address. For many structures, the mailing address and the physical address are the same; for these cases, the standardized address is accurate. However, the standardized address may not always represent the structure's physical address. You can use several tools as a guide when verifying a structure's physical address, but none of them are 100 percent accurate. TDI uses a combination of the following tools to assist in determining the correct physical address:

- the CAD;
- existing addresses on file in the system; and
- the address the system notes with a star (standardized/USPS).

When the submitted physical address differs from an address and certificates on file, TDI may ask the appointed qualified inspector to verify that address. However, the appointed qualified inspector certifying the work is ultimately responsible for verifying and documenting the correct physical address. If the appointed qualified inspector determines the physical address listed is correct, the inspector should notify TDI, and we will not make any changes. Please note that the accuracy of the physical address may affect an individual's ability to obtain wind and hail coverage through the Texas Windstorm Insurance Association. If you have questions about this process or a particular address, please call or email.
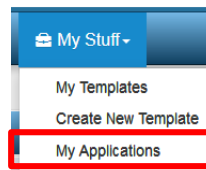
Submitting a WPI-1

If you enter a WPI-1 into the Windstorm System online, you *do not* need to fax, email, or mail a hard copy, the electronic submission is sufficient. If you do not enter the WPI-1 online, please continue to submit to TDI to obtain an Application ID.
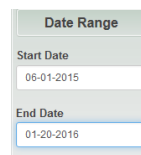
Verifying Applications

Need to verify all the applications that list you as the engineer? Or check the status of applications you've submitted? Now you can use the Windstorm System to verify this information in seconds!
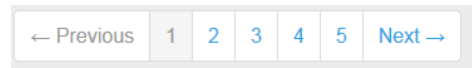
1. Log in to the windstorm system.
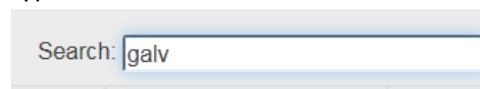2. In the menu bar under "My Stuff," select "My Applications."

3. Enter the date range that you'd like to search and tab off the end date.

4. At the bottom of the page, select "Next," "Previous," or a specific page number to view all applications.

5. At the top of the page, use the search bar to narrow the results by searching for a particular application ID, status, city, street, inspection type, or building type.

6. At the top of the page, export to print or save in another format by using the gold function keys.