



Texas Department of Insurance
Business Unit # 45400
Purchase Order # 16-1398

Page: 1 of 2

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **04/07/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS MAY BE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: INSTITUTE OF INTERNAL AUDITORS
247 MAITLAND AVE
ALTAMONTE SPRINGS FL 327014907
United States

Ship To: 2F0032 - Cameron Rd - Warehouse
7915 Cameron Road
Austin TX 78754
United States

Vendor ID: 1591859804 4

Purchaser: JoAnn Johnson

Phone: 512/676-6150

Fax: 512/463-6159

Email: joann.johnson@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Annual Membership dues for Institute of Internal Auditors calendar yr 2016 June 1 thru May 31, 2017 for (4) Greg Royal 1017871; Matt Milam 1490980; Crystal Crosson 1861327 and Tammara West 1373339 with TDI.

Annual Membership dues for Institute of Internal Auditors calendar yr 2016 June 1 thru May 31, 2017 for (2) Russell Zoch 981243 and Laura Cavazos (New) with TDI.

Please remit payment and profile sheets by mailing or faxing to The Institute of Internal Auditors; P.O. Box 919460, Orlando, FL 32891-9460. Fax 407-937-1101 (Attn: Audit Groups) See attached profile sheets.

TDI has determined an advance payment is required due to the following circumstances: A state agency may make an advance payment to a vendor who is selling specialized or proprietary goods or services to the agency if the vendor requires the payment to be made in advance. (reference State of Texas Purchase Policies and Procedures Guide, Chapter 2, Section 2.002).

Authorized Signature

JoAnn Johnson, CFP

04/07/2016



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Business Unit # 45400
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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Annual Membership dues for Institute of Internal Auditors calender yr 2016 June 1 thru May 31, 2017 for (4) Greg Royal 1017871; Matt Milam 1490980; Crystal Crosson 1861327 and Tammara West 1373339 with TDI.	963/48	4.0000	YR	\$135.00	\$540.00	04/29/2016
						Schedule Total	<input type="text" value="\$540.00"/>
						ReqID: 0000015437	
						Item Total for Line # 1	<input type="text" value="\$540.00"/>
2- 1	Annual Membership dues for Institute of Internal Auditors calender yr 2016 June 1 thru May 31, 2017 for (2) Russell Zoch 981243 and Laura Cavazos (New) with TDI.	963/48	2.0000	YR	\$135.00	\$270.00	04/29/2016
						Schedule Total	<input type="text" value="\$270.00"/>
						ReqID: 0000015437	
						Item Total for Line # 2	<input type="text" value="\$270.00"/>
						Total PO Amount	<input type="text" value="\$810.00"/>

Please remit payment and profile sheets by mailing or faxing to The Institute of Internal Auditors; P.O. Box 919460, Orlando, FL 32891-9460. Fax 407-937-1101 (Attn: Audit Groups) See attached profile sheets.

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Over shipments will not be accepted unless authorized by Purchaser prior to Shipment.

The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

04/07/2016