



Texas Department of Insurance
Purchase Order # 45400 16-1023

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **02/04/16** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: C-Serve Commercial Services
Common Services Inc
15400 Long vista Dr Ste 102
Austin TX 78728-3830
United States

Ship To: 2H0002
United States

Vendor ID: 1204887248

Purchaser: Michael Fuentes
Phone: 512/676-6145
Email: Michael.Fuentes@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:
Purchase Order in accordance with the agreed Terms and Conditions initialed and sent on February 03,2016 from C-Serv. Quote#3907
NOTE: Reconfiguration cannot begin until Notified by Christina McClaferty with TDI.
Agency Contact: Christina McClaferty
Christina.McClaferty@tdi.texas.gov
Phone:512-676-6127
Vendor Contact: Chelsea
quotes@cservaustin.com
512-535-5016
Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Authorized Signature

Michael Fuentes, CTPM

02/04/2016



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Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Modular re-configuration for Tower 1, 10th Floor, Room 1010B1. Would like scheduled for 2/5/16.	962/56	1.0000	EA	1284.30000	1284.30	02/04/2016
						Schedule Total	<input type="text" value="1284.30"/>
						<u>ReqID:</u> 0000015062	
						Item Total for Line # 1	<input type="text" value="1284.30"/>
						Total PO Amount	<input type="text" value="1284.30"/>

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

02/04/2016