

Texas Department of Insurance
Purchase Order # 45400 16-0059

Payment Terms: **NET30** Freight Terms: **FOB Destination** Ship Via: **VNDR** PCC: **E** Date: **09/01/15** PO Method: **DG** Dispatch: **Dispatch Via Print** Rev Dt:

PLEASE NOTE: ADDITIONAL TERMS AND CONDITIONS ARE LISTED AT THE END OF THE PURCHASE ORDER.

Vendor: Granger Mailing Solutions
8858 Taline Cir
Austin TX 78748-1656
United States

Ship To: 2H0001
333 Guadalupe
Austin TX 78701
United States

Vendor ID: 1800724954

Purchaser: Tu-Anh Perez
Phone: 512/676-6144
Fax: 512/463-6159
Email: tu-anh.perez@tdi.texas.gov

Bill To: Attn: Acctng - Mail Code 108-3A
P. O. Box 149104
Austin TX 78714-9104
United States

Fax:
Email: Invoices@tdi.texas.gov

PO Information:

Vendor shall provide Annual Maintenance Service in accordance with this purchase order and Vendor's response to Pricing Request No. TLP-13450 dated 8/12/15, which is incorporated by reference.

Service coverage to include four (4) quarterly preventive maintenance visits per year and unlimited service calls, with a verbal response time within 2 hours to all service calls and onsite for repairs within 24 hours, between regular business hours 8:00 am to 5:00 pm, Monday through Friday. Preventive maintenance visits consist of cleaning, lubrication and inspection of machine. No parts included.

Equipment located at the TDI Copy Center: 333 Guadalupe, Room 103, Austin, TX 78701

Period of Performance: September 1, 2015 - August 31, 2016

There are two (1) one year renewal options:

September 1, 2016 - August 31, 2017: \$2,900.00
September 1, 2017 - August 31, 2018: \$2,900.00

TDI Contact:
Priscilla Saenz-Snowden, (512) 463-1139, priscilla.saenz-snowden@tdi.state.tx.us

TLP 08/17/2015

Invoicing. To ensure prompt payment, the vendor must include the following information on all invoices: (1) the above reference PO Number, (2) the above referenced Vendor ID No., and (3) any other relevant information that will confirm purchase. Failure to comply may delay payment process or cause invoice to be returned.

Certification. The terms of the contract are considered complete and payment can be made when the terms and conditions of the order have been met and the goods and/or services have been certified.

Contract Administrator: Andy Hurley
Contract Monitor: Michael Guerra

Authorized Signature

08/17/2015

Texas Department of Insurance
Purchase Order # 45400 16-0059

Line-Sch	Line Description	Class/Item	Quantity	UOM	Unit Price	Extended Amt	Due Date
1- 1	Maintenance service on Philipsburg Expenditer 5000 Inserter System to include quarterly PM's Serial #: 146563 Note: Cost includes a 10% projected price increase from FY15 ref PO# 7530 M. Guerra 512-676-6132 Start Date: 9/1/15 End Date: 8/31/16	939/52	1.0000	YR	2900.00000	2900.00	09/01/2015
						Schedule Total	<input type="text" value="2900.00"/>
						ReqID: 0000013450	
						Item Total for Line # 1	<input type="text" value="2900.00"/>

Total PO Amount

All Shipments, Shipping papers, invoices and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to Shipment.

Terms and Conditions:
 The Purchase Order Terms and Conditions can be found at:
<http://www.tdi.texas.gov/general/aspurch.html>

Authorized Signature

08/17/2015