

# Elizabeth Reitkopp Young, Esq.

47 Oak Meadow Trail

Pittsford, NY 14534

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## EXPERIENCE:

**Sr. Legal Counsel** - Maximus Federal (Program Integrity, OIG A/B project), Pittsford, NY  
October 2019-July 2021

Provided legal review and guidance on claim review work performed for audits of Medicare payments initiated by the Office of the Inspector General, Department of Health and Human Services (OIG). Researched Medicare coverage authorities (statutory, regulatory and sub-regulatory) and other Center for Medicare & Medicaid Services (CMS) guidance for use in review instruments. Utilized legal analysis and writing skills to provide consultative services to OIG on regulatory matters; included crafting detailed written responses to provider/auditee arguments and preparing informational documents and reports on Maximus findings. Served as Medicare expert; collaborated with nurse reviewers and medical directors to ensure accuracy and defensibility of Maximus case reviews, drafted verbiage and templated language for use in decision letters that appropriately aligned with Medicare regulations and sub-regulatory guidance. Edited nurse-prepared claim determinations for correct application of Medicare coverage rules, grammar, sentence structure, and general readability.

**Attorney** – Law Office of Elizabeth Reitkopp Young, Pittsford, NY  
April 2015- present

Practice is primarily in the areas of estate planning and estate administration. Prepare Wills, Health Care Proxies, Powers of Attorney, and Trust documents and represent clients in the probate and voluntary administration processes.

**Of Counsel** – Geiger and Rothenberg, LLP, Rochester, NY  
January 2009 – July 2015

Performed legal research and drafted legal briefs and interoffice memoranda on a myriad of legal issues. Handled depositions and performed discovery related tasks, including extensive document/privilege reviews, for cases in litigation. Practice was in the areas of employment discrimination, product liability, and commercial litigation, among others.

**Associate General Counsel** – UnitedHealthCare, Rockville, MD  
February 2004-May 2007

Managed litigation involving United's Health Plans in the Mid-Atlantic region by assigning cases to and overseeing outside counsel, obtaining all necessary information for mounting a defense and assessing case exposure. Provided legal advice to personnel in various departments including Customer Service, Coordination of Benefits, Appeals, and the company's home health care subsidiary on a variety of topics including benefits issues and coverage document interpretation, state mandates, life and disability benefits, HIPAA, COBRA and potential litigation matters. Provided oral and written guidance to Appeals and Regulatory Affairs staff responding to regulatory agency inquiries where insurance and HMO statutes and regulations were at issue. Reviewed and edited plan documents. Litigated benefits disputes, eligibility

disputes, and provider contract disputes before the Maryland Insurance Administration and the Maryland Office of Administrative Hearings, as well as similar matters in the Maryland District, Circuit, and D.C. Superior Courts. Supervised paralegal responsible for responding to subpoenas, general litigation and Customer Service support, and supervised an in-house litigator.

**Manager, Corporate Litigation** – Mid Atlantic Medical Services, Inc. (“MAMSI”), Rockville, MD (MAMSI was acquired by UnitedHealthCare in February 2004)

November 2002-February 2004

Litigated benefits disputes, eligibility disputes, and provider contract disputes before the Maryland Insurance Administration and the Maryland Office of Administrative Hearings, as well as similar matters in the Maryland District, Circuit, and D.C. Superior Courts, on behalf of MAMSI’s health plans. Advised staff in Appeals, Customer Service, and Regulatory Affairs departments on plan document interpretation issues and applicable health insurance and HMO statutes and regulations. Supervised paralegal responsible for litigation and Customer Service support.

**Implementation Manager** - ADP, Inc., Rockville, MD

May 1999-November 2002

Led team of business and IT professionals responsible for implementing medical bill auditing software tools in the insurance company environment. Developed detailed project plans with task deadlines and requirements. Worked extensively with management at client sites in establishing client needs and technical capabilities. Communicated client product customization needs to software developers and training department and collaborated with trainers on appropriate training methodologies and materials for each project. Assisted sales team by producing detailed implementation and product information both verbally and in written form.

**Associate Attorney** - Budow and Noble, P.C., Bethesda, MD

December 1997- May 1999

Litigated personal injury and breach of contract cases on behalf of insurance company clients and pursued subrogation actions in Maryland District, Circuit, and D.C. Superior Courts.

**Trial Attorney** - Law Offices of William F. Fantone, III, Nationwide Insurance Trial Division, Towson, MD

June 1994-December 1997

Litigated personal injury lawsuits on behalf of Nationwide Insurance Company in bench and jury trials in the Maryland District and Circuit Courts.

## **BAR ADMISSIONS:**

U.S. District Court, New York Western District, November 2009

State of New York, June 2008

U.S. District Court, District of Maryland, June 1998

District of Columbia, September 1993 (Inactive)

State of Maryland, December 1992 (Inactive)

## **EDUCATION:**

Juris Doctor  
University of Dayton School of Law, Dayton, OH

Bachelor of Arts degree  
University of Michigan, Ann Arbor, MI

**PROFESSIONAL AFFILIATIONS:**  
Monroe County Bar Association