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# Linda Everett Moyé, J.D.

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3119 Carlisle St. Bedford, Texas 76021 | [REDACTED]

## Executive Summary

A seasoned human resources manager with more than 20 years of comprehensive human resources experience and proven proficiency collaborating with senior managers and union officials in diverse public and private agencies. Most recently as the Chief, Labor Relations and Performance Management for the Federal Communications Commission, served as the chief negotiator for management and completed negotiations of the Basic Negotiated Agreement (BNA) with the National Treasury Employees Union (NTEU). Federal career also includes positions as Associate Chief, Labor and Employee Relations and Labor and Employee Relations Specialist with the Department of Homeland Security. Human resources experience also with the Departments of Navy, Air Force and Treasury.

### *Expertise in:*

Operations Management	Mediation	Policy Design and Administration
Labor Relations	Contract Negotiations	Harassment/EEO Compliance
Employee Relations	Training and Development	Workplace Diversity

## **JURIS DOCTOR | ST. MARY'S UNIVERSITY, SAN ANTONIO, TEXAS**

- Major: Law - Completed Law Class: Alternative Dispute Resolution

## **BACHELOR OF SCIENCE | VIRGINIA STATE UNIVERSITY, PETERSBURG, VIRGINIA**

- Major: Psychology

## Professional Experience

### **FEDERAL COMMUNICATIONS COMMISSION**

- **Human Resources Officer** - Chief, Labor Relations and Performance Management, Washington, D.C. Served as the agency principal advisor on labor practices, employee relations and performance management issues concerning the most sensitive and confidential policy matters, ensuring compliance with and accountability following laws, regulations, merit principles and the highest standards of ethics and integrity. Supervised a team of specialists, provided direction, conducted labor/management contract negotiations, developed contractual proposals and bargained changes to working conditions. Developed and maintained a cooperative and balanced approach when working in collaboration with management, agency attorneys and union officials. Created an improved environment where accountability for employee conduct and performance issues were addressed timely and appropriately by providing senior managers with classroom training, one-on-one coaching and specific topic office briefings.

### **DEPARTMENT OF HOMELAND SECURITY**

- **Associate Chief, Labor and Employee Relations**, Central Regional Office, U.S. Citizenship and Immigration Services, Dallas, Texas. Managed a staff of six employees who provided expert advice and assistance to managers in a 21-state region regarding employee conduct and discipline, union grievance actions to arbitration, and allegations of unfair labor practices, and maintained open and

honest dialogue while working with team cooperation. Provided classroom training to senior managers on handling difficult employees and working in collaboration with union officials.

## **DEPARTMENT OF TREASURY**

**Education Services Project Manager and Employee Development Specialist**, Internal Revenue Service, Austin Service Center. Managed major course development projects, developed numerous training courses including classroom, individualized and computer-based training formats and taught instructor training and other classes.

## **DEPARTMENTS OF AIR FORCE AND NAVY**

- **Equal Employment Opportunity (EEO) Specialist, Employee Relations and Development Specialist.** EEO position functional title, Industrial Relations Officer, direct report to the Air Force Base Commander in San Antonio. Resolved EEO complaints, third-step grievances and unfair labor practices. Navy experience occurred in Portsmouth, Virginia. Completed 3-year long HR Internship Program.

## **PROCORP ASSOCIATES**

- **Executive Associate**, The Woodlands, Texas. Management consulting firm working directly with corporate officers and senior leaders on policy development and leadership skills enhancement activities. Work primarily focused with corporations in the oil and gas industry.

## **LITIGATION ALTERNATIVES**

**Mediator, Negotiator, Consultant, and Trainer** Deliver services that enhance clients' best interest, preserving relationships, save time and money while reducing the risk of litigation.

## **OTHER EXPERIENCE**

- **Interim Special Assistant** to the President of Thomas Nelson Community College
- **Centennial Coordinator** at St. Philip's College
- **Adjunct Professor**, Park University, Lackland AFB campus
  - **Taught Business Law I and II and Legal Aspects of Health Care Administration**
- **Volunteer Mediator**, Bexar County Dispute Resolution Center 1989 – 1999
  - Dispute Resolution Center, Ft. Worth 2015 - present
- **Graduate** of Leadership Texas
- **Life member** of Delta Sigma Theta Sorority, Inc.
- **Volunteer experience, other**
  - Boards of Directors for Homeowners Associations
  - ARTSDFW
  - Appointed Alternate Commissioner of City of Bedford Planning and Zoning Commission
  - DFW Airport Ambassador
  - Friends of Bedford Library
  - San Antonio Food Bank
  - Miss Fiesta Scholarship Pageant
  - Arts! San Antonio

## **MEDIATION and ARBITRATION TRAINING**

- Basic Mediation Weekend Training - 41.5 hrs., 2015
- Advanced Mediator Training – 8 hrs. 2011
- The Art of Labor Arbitration Advocacy, 40 hrs., 2009
- Ethical Guidelines for Mediators - .3 CEU, 2000
- Mediation of Child Abuse and Neglect Cases – 24 hrs., 1998
- Family Mediation Training – 24 hrs., 1997
- Mediator Training Session VII – 4.1 CEU, 1989