

TONYA EWING, J.D./M.E.L.

3429 Rankin Street #2 Dallas, Texas 75205 • [REDACTED] • [REDACTED]

LICENSED ATTORNEY / CERTIFIED MEDIATOR

AREAS OF EMPHASIS – MEDIATION, NEGOTIATION, WILLS, TRUSTS

Licensed Texas Attorney and Certified Mediator with experience providing legal counsel, advocacy, and document preparation with specializations in Mediation, Negotiations, and Labor Relations. Well-developed skills preparing Trusts, Wills, Medical Power of Attorney documents, Out-of-Hospital Do-Not-Resuscitate (OOH-DNR) orders, and Directive to Physicians statements. Solutions-oriented leader with outstanding communication, organizational, and problem-solving skills and a proven track record of success negotiating and advocating for people with disabilities to ensure organizational adherence to federal law.

AREAS OF EXPERTISE

Mediation & Negotiation	Directive to Physicians Statements	Contracts / Breach of Contract
Will & Trust Preparation	OOH-DNR Orders	Project Management
Durable Power of Attorney Documents	Medical Power of Attorney Documents	Client Advocacy

EDUCATION & PUBLICATION

UNIVERSITY OF NEW HAMPSHIRE SCHOOL OF LAW, Concord, NH – Master of Education Law Degree
TEXAS A&M UNIVERSITY SCHOOL OF LAW, Fort Worth, TX – Juris Doctor Degree & Mediator Certification
THE UNIVERSITY OF TEXAS AT DALLAS, Richardson, TX – Bachelor of Arts Degree in Interdisciplinary Studies
Texas Anti-Bullying Law and Educator's Liabilities – School Law State Bar Section Report, Winter 2006, Vol. 7, No. 1

RELEVANT PROFESSIONAL EXPERIENCE

TEXAS DEPARTMENT OF INSURANCE 2020

Mediator

- Mediate disputed Out-Of-Network medical billing claims as implemented by Senate Bill 1264, the new Surprise Billing Protection, for Texans

DALLAS COUNTY DISPUTE RESOLUTION CENTER, Dallas, TX 2019

Civil and Family Law Mediator

- Voted Mediator of the month for October 2019
- Accommodating clients for private mediations days, evenings, and weekends

BURLINGTON NORTHERN SANTA FE RAILWAY (BNSF), Fort Worth, TX 2018-2019

Railway Traffic Controller

- Authorized and directed train movement through computerized Track Warrant Control (TWC) and Centralized Traffic Control (CTC) for the Northwest Division as a trainee and as a solo dispatcher.
- General Code of Operating Rules (GCOR) Certified.
- Covered all operating rules for train engineers, conductors, and maintenance of way personnel.
- Through knowledge of Train Dispatchers and Control Operator's Manual that supplements the GCOR.
- Maintained constant radio communication with the crew concerning; managing hours of service, emergency situations, all movement with flow of traffic, reverse movements, back-up movements, setting out and picking up cars, slow order notifications, crossing warning notifications, weather warnings, reporting and warning of various dangerous track conditions.
- Shift work, subject to call 24/7, with a week to week schedule

THOMAS TITLE & ESCROW, Dallas, TX 2013 – 2014

Vice President of Business Development

- Managed a portfolio of established business, with the largest account valued at \$17 Million.
- Cold called new potential clients and followed up with existing clients to develop new business.

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Dallas, TX 75201 • [REDACTED] • [REDACTED]

- Attended Chamber of Commerce meetings, real estate functions/seminars, and banking lunches to network.
- Planned, organized, and coordinated the annual company holiday party.

THE UNIVERSITY OF TEXAS AT DALLAS, RICHARDSON, TX

2008 – 2009

Professor – School of Economic, Political and Policy Sciences

- Taught Legal Research and Writing and advised students in the Political Science Masters program.
- Prepared and delivered lectures, created examinations, and graded research papers.
- Established and maintained an active research program.
- Participated in departmental/campus/community/professional service.

PROFESSIONAL AFFILIATIONS & COMMUNITY LEADERSHIP

STATE BAR OF TEXAS, Member

State Bar Sections

Real Estate, Probate and Trust Law; Family Law; & Alternative Dispute Resolution, 2017 | School Law, 2003-2010 |
ADR, 2001-2008 ^[1]_{SEP}

DALLAS BAR ASSOCIATION, ADR Section Member, 2006 ^[1]_{SEP}

Phi Delta Phi Legal Fraternity, 1999-2007 | Texas Council of Administration of Special Education, Inc., 2006
Junior Group of the Dallas Garden Club, 2003-2010 | Women's Board of the Dallas Arboretum, 2007-2008
Dallas Historical Society, 2005-2006 | Dallas Women's Opera Board, 2004-2006

CERTIFICATIONS, TRAINING & TECHNICAL SKILLS

Contracts Certificate – Harvard University, 2017

Nationally Registered Emergency Medical Technician (EMT) Certification, 2017

Basic Mediation Training & Advanced Family Law Mediation Training – Abilene Christian University, 2017