



DIRECT OPERATION RENEWAL APPLICATION

RENEWAL FEE \$35.00

License Type: Direct Operation

Firm ID: _____

Expiration Date: _____

Invoice ID: _____

DIRECT OPERATION NAME (DBA not required, if any)

MAILING ADDRESS

CITY

STATE

ZIP

DIRECT OPERATION RENEWAL APPLICATION FORM

This form comprises part of the application for the renewal of the license listed above. All required items must be submitted together in a timely manner. Failure to comply with any one of these requirements may result in non-renewal of your license.

Please answer the following questions and provide the information requested:

- 1) Have you ever had an application for license denied by the State of Texas or any other state?
2) Have you ever had a license suspended or revoked by the State of Texas or any other state?
3) Do your assets exceed your liabilities? If "No" give details on a separate page.
4) Have you filed all required statistical reports?
5) Have you filed all required 9.39 annual escrow audit reports?

CERTIFICATION

I understand this application is for renewal of the license indicated herein. I hereby certify that all information contained in my original application for license and any subsequent renewal application including this renewal application is true and correct. (If not, please give details on a separate page.)

Title Agent/Direct Operation MUST sign renewal form.

ORIGINAL SIGNATURE OF ACTIVE OFFICER/OWNER/PARTNER/MANAGING MEMBER

DATE

TYPED OR PRINTED NAME OF SIGNATURE

TITLE/POSITION

For verification purposes, complete below. Type or print your full company name and current company mailing address.

Full Company Name Approved by Texas Secretary of State

Physical Business Address

City State Zip Code

Address Change? YES NO

Area Code/Phone No.

Contact E-Mail Address (required):

Do you give TDI affirmative consent to release the email address listed directly above with all Underwriters this Title Agency is appointed with? YES NO

It is your duty under the Administrative Rules to promptly notify this Department by notification letter and completed Title Agent Update Form of an address change. If not updated above, you may mail proper notification to P. O. Box 149104, Austin, Texas 78714-9104.

Important notice for ALL licensees!

Failure to comply with any one of these requirements may result in non-renewal of your license. All required items must be submitted simultaneously. A late fee of **\$25.00** per renewal is charged in addition to the renewal fee if a **COMPLETE** renewal submission is not received by the current license expiration date. The **\$25.00** late fee is charged if all requirements are met within 90 days of expiration. If a license has been expired for over 90 days, the license may not be renewed and any renewal fees will **NOT** be refunded or applied towards a new application.

NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES

With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you have a right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the Texas Government Code, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Agency Counsel Section of TDI's General Counsel Division at (512) 676-6551 or visit the Corrections Procedure section of TDI's website at www.tdi.texas.gov.

Return renewal to:

Regular Mailing Address

Texas Department of Insurance
 Title Program, Mail Code 107-TL
 P.O. Box 149104
 Austin, Texas 78714-9104

Overnight Mailing Address

Texas Department of Insurance
 Title Program, Mail Code 107-TL
 333 Guadalupe Street
 Austin, Texas 78701

Refer questions to:

(512) 676-6475