



**Texas Department of Insurance
Life Policy Locator Service**

Consumer Request Form

October 2013

Information about the Deceased

Please provide up to three versions of last name.
Items with an asterisk (*) are required.

* First name		Middle name
* Last name	Other last name 1	Other last name 2
Suffix	Maiden name	
* Street address		
* City	* State	* Zip
* Date of birth	* Date of death	* Social Security number

Requester's Information

* First name	Middle name	* Last name	Suffix
Street address			
City	State	Zip	
*Daytime telephone number	Email		

***Relationship to deceased. Please check one.**

Beneficiary Policy locator agent
Family member (non-benefactor) Other (please fill in) _____
Legal representative

* TDI may release my email address in response to a public information request? Agree Don't agree

For questions or assistance, call the TDI Consumer Help Line at 1-800-252-3439. You may also contact us by email at LifePolicyLocator@tdi.texas.gov, by fax at 512-490-1065, or by mail at Texas Department of Insurance, Consumer Protection Section (MC 111-1A), P.O. Box 149091, Austin, TX 78714-9091.

Under most circumstances, individual email addresses are protected by the Texas Public Information Act. Sharing this information for purposes of processing your information does not waive these confidentiality protections. However, you may affirmatively consent to release of your email address in response to a public information request or inquiry. If you would like more information about the public or confidential nature of information maintained by TDI, please consult our Open Records Policy and our Web Site Privacy Policy. This form is encrypted to meet privacy requirements.

NOTICE ABOUT CERTAIN INFORMATION LAWS AND PRACTICES
With few exceptions, you are entitled to be informed about the information that the Texas Department of Insurance (TDI) collects about you. Under sections 552.021 and 552.023 of the Texas Government Code, you have a right to review or receive copies of information about yourself, including private information. However, TDI may withhold information for reasons other than to protect your right to privacy. Under section 559.004 of the Texas Government Code, you are entitled to request that TDI correct information that TDI has about you that is incorrect. For more information about the procedure and costs for obtaining information from TDI or about the procedure for correcting information kept by TDI, please contact the Office of Agency Counsel in the Legal Section of the General Counsel Division at AgencyCounsel@tdi.texas.gov or visit the Corrections Procedure section of TDI's web page at www.tdi.texas.gov.