

## ASTM E-1459 Standard Guide for Physical Evidence Labeling and Related Documentation<sup>1</sup>

Section/Task	Yes	No	N/A	Pending
<b>E-1459-2.1</b> Any individual item of evidence is marked with a numeric or alphanumeric designation.				
<b>E-1459-3.2</b> By following these procedures, the chain of custody of any item of physical evidence will be maintained and documented.				
<b>E-1459-4.1.1</b> Each item of evidence will be assigned a unique alphanumeric designator by the investigator who collects the evidence, or by someone designated to assign item numbers.				
<b>E-1459-4.1.2</b> Whenever possible, sequential numbers will be used for evidence associated with a particular incident, event, or scene.				
<b>E-1459-4.1.3</b> The location and condition of each item should be documented prior to collection.				
<b>E-1459-4.1.4</b> Each item should be properly protected in an appropriate manner and marked or tagged with the following information:				
<b>E-1459-4.1.4.1</b> Item number.				
<b>E-1459-4.1.4.2</b> Case or incident number.				
<b>E-1459-4.1.4.3</b> Identification of person who collected item.				
<b>E-1459-4.1.4.4</b> Date item collected.				
<b>E-1459-4.1.4.5</b> Brief description.				
<b>E-1459-4.1.5</b> If possible, the evidence should be sealed in a tamper evident container.				
<b>E-1459-4.2.1</b> At each scene, assign one individual to package, label, and inventory evidence.				
<b>E-1459-4.2.2</b> Give each scene a separate identification number. This may be the same as the incident or report number, or may be a combination of an incident or report number and a scene specific number.				
<b>E-1459-4.2.3</b> Give each item collected at a specific scene a unique sequential number.				
<b>E-1459-4.2.4</b> Separately package and mark each item with the information called for in 4.1.4.-Note*-Item 5-6.1.2 Pertains to the receiving laboratory. If receiving laboratory applicable see E-1492.				

Case/File# \_\_\_\_\_

Date: \_\_\_\_\_

Investigator  Technical Expert  Engineer  Technician  Other \_\_\_\_\_

Signed: \_\_\_\_\_

Name Printed: \_\_\_\_\_

Agency/Company \_\_\_\_\_

Attach additional documentation if necessary.

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