

## Application for Certificate of Compliance

### For completed improvement form WPI-2E

#### ► Instructions

- **Print this form and type or print your responses.**
- **Return this form by email or mail.**

**Email:** [windstorm@tdi.texas.gov](mailto:windstorm@tdi.texas.gov)

**Texas Department of Insurance**

Windstorm Inspections Program, PC-INSP

P.O. Box 12030

Austin, TX 78711-2030

#### ► Definitions

- **Improvement** means construction of or repair, alteration, remodeling, or enlargement of the structure.
- **Ongoing improvement** means:
  - (A) an improvement in which the original transfer of title from the builder to the initial owner of the improvement has not occurred; or
  - (B) if a transfer under paragraph (A) is not contemplated, an improvement that is not substantially completed.

[Texas Insurance Code Section 2210.2515(a)(3)]

- **Completed improvement** means:
  - (A) an improvement in which the original transfer of title from the builder to the initial owner of the improvement has occurred; or
  - (B) if a transfer under paragraph (A) is not contemplated, an improvement that is substantially completed.

[Texas Insurance Code Section 2210.2515(a)(3)]

#### ► Determining completed or ongoing improvement

1. Has the builder transferred the original title to the initial owner of the improvement? Answer **Not applicable** if you do not expect a transfer of title to occur in the future for the improvement (for example, a reroof or alteration).

Yes       No       Not applicable

2. If you answered **Yes** in Question 1, about what date did the builder transfer the original title to the initial owner of the improvement?

**Date:** \_\_\_\_\_

If you answered **No** in Question 1, then the improvement is considered an ongoing improvement.

3. If you answered **Not applicable** in Question 1, has the final framing stage of the improvement been completed? This includes attachment of component and cladding items, installation of any impact-resistant glazing, or delivery of any wood structural panels.

Yes       No

If you answered **No** in Question 3, then the improvement is an ongoing improvement.  
The improvement is a completed improvement if you answered:

- **Yes** to Question 1; or
- **Not applicable** to Question 1 and **Yes** to Question 3.

► **Improvement overview**

**Location of structure to be inspected** (street address including house or building number):

\_\_\_\_\_ Tract or addition \_\_\_\_\_  
\_\_\_\_\_ Lot \_\_\_\_\_ Tract \_\_\_\_\_  
\_\_\_\_\_ Block \_\_\_\_\_  
City \_\_\_\_\_ ZIP \_\_\_\_\_ County \_\_\_\_\_

Inside city limits       Outside city limits

**Structure is in:**     Inland II\*       Inland I\*       Seaward\*

\* Use only if commencement of construction was prior to September 1, 2020

**Is the structure in a Coastal Barrier Resource Zone (CBRA):**     Yes     No

**Owner:**

Name: \_\_\_\_\_ Phone number.: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Builder/contractor (at time of construction):**

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_

**Engineer:**

Name: \_\_\_\_\_ Phone number: \_\_\_\_\_ Fax: \_\_\_\_\_  
Mailing address: \_\_\_\_\_ City: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Email address: \_\_\_\_\_ Texas registration number: \_\_\_\_\_  
Date construction started: \_\_\_\_\_

**1. Type of Structure:**

- Commercial
- House
- House w/garage attached by breezeway
- Apartments\*
- Condominiums\*
- Townhouse\*
- Duplex\*
- Detached garage
- Metal building
- Other: \_\_\_\_\_

\*Building number: \_\_\_\_\_

\*Number of units: \_\_\_\_\_

\*Unit number(s): \_\_\_\_\_

**2. Type of inspection:**

- Entire building (type): \_\_\_\_\_
- Entire re-roof (type): \_\_\_\_\_
  - Re-decking: \_\_\_\_\_
- Partial re-roof (type and area): \_\_\_\_\_
  - Re-decking: \_\_\_\_\_
- Alteration (type): \_\_\_\_\_
- Repair (type): \_\_\_\_\_
- Mechanical only (type): \_\_\_\_\_
- Foundation only (type): \_\_\_\_\_
- Addition (type): \_\_\_\_\_
- \*Retrofit of all exterior openings: \_\_\_\_\_

**For windborne debris protection only (impact-resistant exterior opening products or shutters). "All exterior openings" includes windows, doors, garage doors, and skylights.**

**Comments:**

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**► Certification documentation**

Plan or drawing number for the design of the completed improvement: \_\_\_\_\_

**or**

Title of post-construction evaluation report: \_\_\_\_\_

Date of post-construction evaluation report: \_\_\_\_\_

Number of post-construction evaluation report: \_\_\_\_\_

**► Complete the section for the applicable building code**

For projects that began construction on or after **September 1, 2020**

I certify that the project was inspected for compliance with the wind load provisions of the:

- International Residential Code, 2018 Edition
- International Building Code, 2018 Edition

**The design conditions are in accordance with the following standard:** (check all that apply)

- AWC Wood Frame Construction Manual (WFCM)
- ICC Standard for Residential Construction in High-Wind Regions (ICC 600)
- ASCE Minimum Design Load for Buildings and Other Structures (ASCE 7)
- AISI Standard for Cold-Formed Steel Framing—Prescriptive Method for One- and Two-Family Dwellings (AISI S230)
- International Building Code

**Design wind speed per applicable windstorm building code/wind load standard (3-second gust):**  
\_\_\_\_\_ mph<sup>1</sup>

**Risk category of building:**

- I
- II
- III
- IV

**Exposure category**

- B
- C
- D

**Protection of exterior openings:**

- Provided for as specified in the adopted code (required for projects where the design wind speed is 140 mph or higher).
- Not provided for as specified in the adopted code.

**For projects that began construction between January 1, 2008, and August 31, 2020**

I certify that the project was inspected for compliance with the wind load provisions of the:

International Residential Code, 2006 Edition

International Building Code, 2006 Edition

**Wind Speed (3-second gust):**

- 110 mph (required for **Inland II**)<sup>1</sup>
- 120 mph (required for **Inland I**)<sup>1</sup>
- 130 mph (required for **Seaward**)<sup>1</sup>

**Exposure Category**

- B
- C
- D

**Protection of exterior openings:**

- Provided for as specified in the Texas Revisions (required for projects in the **Inland I** and **Seaward** areas).
- Not provided for as specified in the Texas Revisions (applicable to projects located in the **Inland II** area).

**For projects that began construction between January 1, 2005, and December 31, 2007**

I certify that the project was inspected for compliance with the wind load provisions of the:

International Residential Code, 2003 Edition

International Building Code, 2003 Edition

**Wind Speed (3-second gust):**

- 110 mph (required for **Inland II**)<sup>1</sup>
- 120 mph (required for **Inland I**)<sup>1</sup>
- 130 mph (required for **Seaward**)<sup>1</sup>

**Exposure Category**

- B
- C
- D

**Protection of exterior openings:**

- Provided for as specified in the Texas Revisions (required for projects in the **Inland I** and **Seaward** areas).
- Not provided for as specified in the Texas Revisions (applicable to projects located in the **Inland II** area).

For projects that began construction between **February 1, 2003, and December 31, 2004**

I certify that the project was inspected for compliance with the wind load provisions of the:

- International Residential Code, 2000 Edition       International Building Code, 2000 Edition

**Wind Speed (3-second gust):**

- 110 mph (required for **Inland II**)<sup>1</sup>  
 120 mph (required for **Inland I**)<sup>1</sup>  
 130 mph (required for **Seaward**)<sup>1</sup>

**Exposure Category**

- B  
 C  
 D

**Protection of exterior openings:**

- Provided for as specified in the Texas Revisions (required for projects in the **Inland I** and **Seaward** areas).  
 Not provided for as specified in the Texas Revisions (applicable to projects located in the **Inland II** area).

For projects that began construction between **September 1, 1998, and January 31, 2003**

I certify that the project was inspected for compliance with the wind load provisions of the:

- ASCE 7-93

**Wind speed:**

- 95 mph (required **Inland I** areas)<sup>1</sup>       100 mph (required for **Seaward** areas)<sup>1</sup>  
 The Southern Standard Building Code, as amended May 8, 1973. (Applicable to structures in **Inland II** areas.)

**Exposure category:**     B     C     D

**Protection of exterior openings:**

All exterior openings use products that have been designed and inspected for compliance with uniform static wind pressure requirements. (Applicable only to projects that include the installation of exterior opening products.)

- The exterior glazed openings use products and installation methods designed and inspected for compliance with windborne debris criteria adopted by the Texas Department of Insurance (required for projects located in the **Seaward** area).  
 The exterior glazed openings do not use products and installation methods that have been designed and inspected for compliance with windborne debris criteria; and adopted by the Texas Department of Insurance.

For projects that began construction between **January 1, 1988, and August 31, 1998**

I certify that the project was inspected for compliance with the wind load provisions of:

- The Southern Standard Building Code, as amended May 8, 1973. (Applicable to structures **Inland** of the Intracoastal Waterway.)  
 The TCPIA Building Code for windstorm resistant construction. (Applicable to structures **Seaward** of the Intracoastal Waterway.)

► **Certification**

**Date of inspections:** \_\_\_\_\_

I certify that the information provided in this application is true and correct to the best of my knowledge. I affirm that the completed improvement described on this form:

- Complies** with the applicable windstorm building code.
- Does not comply** with the applicable windstorm building code. Use comments line to provide details.

**Comments:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Engineer signature

\_\_\_\_\_  
Date

**The Texas Department of Insurance may deny an application for a certificate of compliance if the evaluation report is not fully documented.**

**Who is submitting this form?**

Name (print): \_\_\_\_\_ Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Check one:       Owner       Builder/contractor       Insurance agent       Engineer

Other (specify) \_\_\_\_\_

**Your rights:** You can request information TDI has about you by emailing [OpenRecords@tdi.texas.gov](mailto:OpenRecords@tdi.texas.gov) or writing to: Public Information Coordinator, Texas Department of Insurance, PO Box 12030 (mail code GC-ORO) Austin, Texas 78711-2030. You also have the right to request TDI to correct information that is not accurate. To ask for a correction, send (1) your name, mailing address, and your phone number, (2) details about what needs to be corrected, and (3) the reason or proof showing why the information is incorrect. Send this by email to [RecordCorrections@tdi.texas.gov](mailto:RecordCorrections@tdi.texas.gov) or by mail to: Record Correction Request, Texas Department of Insurance, PO Box 12030 (mail code CO-AAL-CC), Austin, Texas 78711-2030.